**[Programme Manager](https://www.linkedin.com/jobs/view/2611082913/?alternateChannel=search&refId=%2Fm1xnhbjyzQCGxUHUI5PHQ%3D%3D&trackingId=r6mNfBoquUAMCuWoc21S9Q%3D%3D&trk=d_flagship3_search_srp_jobs)**

NACOSA Cape Town, Western Cape, South Africa

NACOSA is looking for a suitably qualified candidate within South Africa to support the implementation of the DREAMS programme under the USAID award entitled; Community-based Violence Prevention and Linkages to Response in SA Programme.

 The successful candidate will support the management of the GBV programme; focusing on the delivery of GBV prevention programme and GBV care and support programmes. The programme is implemented in seven provinces in South Africa; Limpopo, Free State, KwaZulu Natal, Gauteng, Western Cape, Eastern Cape and Mpumalanga.

NACOSA is a network of over 2,500 civil society organisations working together to turn the tide on HIV, AIDS, TB and GBV in Southern Africa. NACOSA promotes dialogue, builds capacity with accredited training, mentoring and technical assistance and channels resources to support service delivery on the ground, particularly among children and youth, key populations and women and girls. As a principal recipient of the Global Fund and in partnership with USAID and PEPFAR and other public and private sector partners, NACOSA works at all levels – from international agencies and national government, right though to sub-district services and small, community groups. NACOSA acts as a bridge between people and health and social services. NACOSA’s programmes reach around 270,000 people affected by HIV, AIDS, TB and gender-based violence.

**The Programme Manager Role**

The Programme Manager position will support and deliver on NACOSA’s USAID funded Community-based Violence Prevention and Linkages to Response in SA Programme. This position focuses on delivering programmes to:

 •    Adolescent Girls and Young Women (AGYW) and Adolescent Boys and Young Men (ABYM)

•    Survivors of gender-based violence

**The key performance areas of the role are:**

* Contribute significantly towards the development and maintenance of a Programme Implementation Description detailing the theory of change and the implementation model aligned to country priorities and evidence informed methodologies.
* Contribute to the programme work plan in alignment with the NACOSA strategic plan and funder agreements and coordinate and manage the implementation of the work plan over the grant period.
* Assist with programme budgeting process and monitor and report on programme expenditure
* Manage the Provincial Programme Specialists and support the delivery of provincial programme objectives.
* Provide in-depth programmatic guidance and leadership to implementing partners through meetings, workshops, capacity building interventions and materials development.
* Analyse programme performance and report to stakeholders and donors as required.
* Produce written reports and presentations on programme objectives, implementation plans and performance.
* Coordinate with other programme stakeholders to ensure the delivery of a harmonized, high impact programme.
* Network with, and build strategic alliances and relationships with key stakeholders in the AGYW and GBV field and act as a thought leader in the development and evaluation of AGYW and GBV programmes in South Africa.

**Required qualifications, skills and experience**

We are looking for an experienced Programme Manager with a successful track record of programme management.

* Bachelor degree or equivalent in Social Science/Public Health or related discipline. A Masters degree will be an added advantage.
* Minimum of 5 years specific HIV prevention related work experience in the health and social development sectors, and preferably in the field of AGYW vulnerable to HIV.
* Experience in programme planning, implementation, management and M&E, including management of outsourced partners.
* Knowledge about: HIV prevention, sexual and reproductive health; Gender Based Violence, HIV Testing Services; evidence-informed and rights-based programming; the relevant national policies and guidelines pertaining to AGYW and GBV services.
* Excellent communications skills in English, including the ability to guide implementers and service providers on the programme.
* Must be analytically minded and have excellent writing skills, including the ability to compile insightful and user-friendly reports.
* Excellent computer skills (Word, Excel, PowerPoint) with experience of web-based data systems and ability to create graphs, flow diagrams and GANTT charts.
* Must be highly organised, deadline driven and efficient with planning skills and a proactive and positive approach.
* Ability to work well in a team environment, and to coordinate multiple inputs to tight deadlines, with a variety of internal and external stakeholders.
* Understanding of the NGO sector and knowledge of big donor processes/requirements will be a benefit.
* Must be a human rights advocate with excellent advocacy skills and experience.
* Driver’s license.
* Willingness to travel extensively.

Interested candidates must send a motivation letter highlighting your suitability to the role, an updated CV and contact details of three work-related referees to [**annelie@maraisbutton.co.za**](mailto:annelie@maraisbutton.co.za)

A competitive remuneration package is on offer, negotiable depending on skills and experience. Only short-listed candidates will be contacted.

NACOSA reserves the right not to make any appointment in this position. NACOSA respects the privacy of its stakeholders and will treat all personal information provided in line with our recruitment policy and in accordance with the Protection of Personal Information Act.